

Audit Committee Forward Plan

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Purpose of the Report

This report informs Members of the agreed Audit Committee Forward Plan.

Recommendation

Members are asked to comment upon and note the proposed Audit Committee Forward Plan as attached.

Audit Committee Forward Plan

The forward plan sets out items and issues to be discussed over the coming few months and is reviewed annually.

Items marked in italics are not yet confirmed.

Background Papers: *None*

Audit Committee – Forward Plan

| Committee Date | Item | Responsible Officer |
|----------------|---|--|
| 28 Apr '16 | <ul style="list-style-type: none"> • Statement of Accounting Policies for 2015/16 Accounts • 2015/16 Annual Governance Statement • Review of Internal Audit • Risk Management Update/Procurement Strategy Update • External Audit – Audit Plan | Karen Gubbins Donna Parham Donna Parham Gary Russ Donna Parham |
| 26 May '16 | <ul style="list-style-type: none"> • Debt Write Offs report • E:Procurement • Health, Safety and Welfare (Annual Report) | Donna Parham Gary Russ Pam Harvey |
| 23 Jun '16 | <ul style="list-style-type: none"> • Register of staff interests – annual review • Annual Treasury Management Activity Report 2015/16 – Needs to go on to Full Council | Ian Clarke Karen Gubbins |
| 22 Jul '16 | <ul style="list-style-type: none"> • Approve Annual Statement of Accounts • Approve Summary of Accounts • External Audit - Annual Governance Report • External Audit – VFM Conclusion | Karen Gubbins Karen Gubbins Donna Parham Donna Parham |
| 25 Aug '16 | <ul style="list-style-type: none"> • Treasury Management – First Quarter monitoring report • Internal Audit – First Quarter Update | Karen Gubbins Jo George |
| 22 Sep '16 | <ul style="list-style-type: none"> • Treasury Management Practices | Karen Gubbins |
| 27 Oct '16 | <ul style="list-style-type: none"> • Mid-year review of Treasury Strategy – Needs to go on to Full Council | Karen Gubbins |
| 24 Nov '16 | <ul style="list-style-type: none"> • Treasury Management – Second Quarter monitoring report • Internal Audit – second Quarter update • Annual Audit Letter | Karen Gubbins Jo George Donna Parham |